

FLEMINGTON-RARITAN REGIONAL SCHOOLS

JOB DESCRIPTION

TITLE: **SUMMER MAINTENANCE WORK**

QUALIFICATIONS:

Minimum:

1. Must be 18 or over
2. Must have a valid driver's license
3. Knowledge or experience preferred in grounds / maintenance

REPORTS TO: Director of Operations & Security or Facilities Manager

Safety:

1. Follow procedures to ensure safe work habits and conditions for all buildings and grounds.

Duties

1. Move boxes / interoffice mail delivery
2. Lawn maintenance – mowing, trimming and weeding
3. Assist with painting and small repairs
4. Assist with repairs of maintenance ground equipment
5. Assist other maintenance workers as needed
6. Perform other duties as assigned by the Director of Operations & Security or Facilities Manager

TERMS OF

EMPLOYMENT:

1. **Spans over 2 School Years:**
 - a. June 1st through June 30th
 - b. July 1st through August 31st
2. **Rate:**
 - a. \$12.00 Per Hour
 - b. 37.5 Hours Per Week

Approved by: **Board of Education**

Adopted: April 23, 2018